



Democratic Support

Plymouth City Council
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Published 07 December 2016

Chief Officer Appointments Panel

Friday 16 December 2016
10am
Council House, Plymouth

Members:

Councillor Mrs Beer, Chair

Councillors Mrs Aspinall (substitute for Councillor Lowry), Jordan (substitute for Councillor Bowyer), Sam Leaves, Mrs Pengelly, Smith and Tuffin (substitute for Councillor Evans).

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee

Chief Executive

Chief Officer Appointments Panel

Agenda

1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

3. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

4. Minutes

(Pages 1 - 2)

The Panel will be asked to confirm the minutes of the meeting held on 25 November 2016.

5. Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972, to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12 A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

6. Appointment of the Director of Public Health

(Pages 3 - 34)

The Panel will be asked to appoint the Director of Public Health.

7. Update on the Interim Arrangements for the Strategic Director for Transformation and Change (To Follow)

The Panel will receive an update on the interim arrangements for the Strategic Director for Transformation and Change.

8. Retention (To Follow)

The Panel will receive a report on retention.

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Chief Officer Appointments Panel

Friday 25 November 2016

PRESENT:

Councillor Mrs Beer, in the Chair.

Councillors Mrs Aspinall (substitute for Councillor Lowry), Mrs Bowyer (substitute for Councillor Bowyer), Sam Leaves, Parker-Delaz-Ajete (substitute for Councillor Smith), Mrs Pengelly and Tuffin (substitute for Councillor Evans).

Apologies for absence: Councillors Bowyer, Evans, Lowry and Smith.

Also in attendance: Lorna Collingwood-Burke (Chief Nursing Officer, NEW Devon CCG), Professor Debra Laphorne, FFDH DipHEP (Centre Director, South West Public Health England), Tracey Lee (Chief Executive), Bernadette Smith (Senior HR & OD Business Partner) and Lynn Young (Democratic Support Officer).

The meeting started at 10.02 am and finished at 10.50 am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

14. **Declarations of Interest**

Councillors Sam Leaves declared a personal interest as she is employed by NEW Devon CCG.

15. **Chair's Urgent Business**

There were no items of Chair's urgent business.

16. **Minutes**

Agreed the minutes of the meeting held on 23 September 2016.

17. **Exempt Business**

Agreed that under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the act, as amended by the Freedom of Information Act 2000.

18. **Update on the Strategic Director for Transformation and Change**

Tracey Lee (Chief Executive) provided a verbal update on the Strategic Director for Transformation and Change.

Members noted that a further update would be provided at the next meeting on 16 December 2016.

19. **Shortlisting of Candidates for the Position of the Director of Public Health**

The Appointment Panel were joined by Lorna Collingwood Burke (Chief Nursing Officer, NEW Devon CCG) and Professor Debra Laphorne, FFPH DipHEP, (Centre Director, South West Public Health England) for this item.

The Panel, having considered the applications submitted, shortlisted candidates who met the criteria for the assessment and recruitment process for the post of Director of Public Health.

The following relates to exempt or confidential matters (Para(s) 1, 2 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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